

EMMANUEL CHRISTIAN SCHOOL

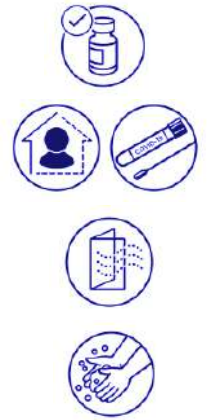
COVID RESPONSE PLAN

28 April 2022

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Non-curriculum related events

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GENERAL GUIDELINES

At all levels of the Covid Protection Framework (CPF), we apply the following guidelines:

Vaccinations



- Vaccination is **encouraged** for all staff.
- Every child has a right to attend school whether they are vaccinated or not.
- Whānau and other visitors to the school site do not need to be vaccinated.
- **Vaccinations and staff or pupils with high risk profiles:** Where a specialist medical professional indicates that adults working directly with a high needs child should be vaccinated the school will work with the parents and staff to prepare an individual safety plan within the resources and capabilities of the school.

Sickness



- If staff or students have cold, flu or COVID-19 symptoms, stay home and get tested or, if not sure, call Healthline, your doctor or iwi health provider. They will tell you if you should get a COVID-19 Test. RAT packs are available from the school office if required

Visitors



- All visitors are required to follow normal procedures of signing in at the school office. (Unless dropping off or picking up children at ends of the school day)
- Daily attendance of students taken twice a day as usual.
- Visitors to individual classrooms will sanitise, then sign in.
- Sign in registers will be kept for 2 months.
- Whānau ensure contact details are up-to-date.
- **Adult visitors (including parents) to the school must wear masks while on the school grounds.**
- Parents are welcome on the school site. However, must maintain good physical distancing practices including 1m separation where possible.
- Parents who wish to meet with their child's teacher are encouraged to email / contact them to arrange an appropriate time for this to occur

Ventilation and Heating



- Classroom Heatpumps should be set to a minimum of 19 (and maximum of 22) degrees.
- Windows open to ensure ventilation of spaces where practical. (Not required in Harakeke to Kowhai 4 as all of these rooms have forced ventilation systems.
- When leaving the classroom during the day ensure windows remain open.
- Heatpumps should be left running even when windows are open

Basic Hygiene



- Good hand hygiene, cough and sneeze etiquette, avoidance of face touching, regular cleaning and disinfecting of surfaces.
- Regularly wash and thoroughly dry your hands or use hand sanitiser.
- Sneeze and cough into your elbow.
- Clean or disinfect shared surfaces often.
- If you have cold, flu or COVID-19 symptoms, stay home and get a test.

Emergencies

- Follow normal procedures for managing an emergency such as fire, lockdown, earthquake.
- Practice drills can continue at all levels of the CPF

Case Management



- Cases of COVID-19 at ECS will continue to be managed across all levels of the framework. We will work with the MOE following public health guidance, to identify who may need to self-isolate and get tested.

School Closure



- Closing school to on site learning is an unlikely option in all colours of the framework. However, it may be considered where there is a high volume of cases in a school and/or we have too many staff sick.
- We may also close briefly in order to carry out contact tracing.
- We will be using support resources from the Ministry of Education to help us know when this could be a possibility. Every effort will be made first to remain open.

Communication

- All communication regarding COVID-19 to be shared by SLT via website or email (and when appropriate Facebook). Emergency messages will also be sent by Text message

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Health Measures

In addition to the health measures across all levels of the framework mentioned above, additional information is as follows:

Masks

Inside

- All students in Year 5 and above are **strongly encouraged** to wear masks indoors. (This also applies to staff working with Year 5-10 classes)
- Students aged 12 and above are **required** to wear masks when on public transport. This includes school buses or vans travelling to school events (sport, technology etc)
- Any pupil or staff member who is not required to wear a mask may wear one if they choose to at any time. Emmanuel Christian School encourages personal responsibility for the benefit of others as well as self.
- Masks will be made available for students who forget to bring one.



Outside

- Parents and Visitors should wear masks
- Staff should wear masks when interacting with parents, this includes duty at the end of the school day
- Students are not required to wear masks outside

Sickness at school

- As students arrive in the morning, teachers will monitor the health of children in their classes.
- If a child appears unwell with Covid-19, cold or flu [symptoms](#), they will need to go home:
Teachers will -
 - Ask the child to collect their bag and wait on seats outside classroom.
 - Call the office so they can prepare by calling caregivers.
 - Child to walk to the office.
- If Covid-19, Cold or Flu symptoms develop during the day, the above will also apply.

Sickbay



- If a child's health is in danger, normal protocols take precedence over Covid and the child will be taken to the sick bay and/or emergency services called. Child's safety is first.

Administration Block

- Windows open for ventilation.
- Hand sanitiser at shared resources (photocopier, alarm) and used before using.
- Physical distancing where possible.

Additional Hygiene Measures



- Sanitiser, cleaning products and tissues are available in all spaces.
- Soap and water are available in all bathrooms, along with paper towels for hand drying.
- Cleaners will complete daily cleans including wiping door handles and other high contact areas.

Attendance and Distance Learning

Emmanuel Christian School is open for on site learning for all students.

Attendance on site

- Before school care and sKids will operate. MoE health guidelines will apply. Bishopdale sKids have provided this protocol to the school

Children at higher risk of severe illness from COVID-19

- Children with complex medical needs, can seek advice from their health professional about whether it is appropriate to come to school.
- Teachers and SENCo to work alongside whānau to develop a plan to support students learning for those advised to remain at home for medical reasons.

Distance Learning

- **Where practical** provide online learning for those required to self-isolate or waiting for a test result.



Physical/ Cultural activities and Playgrounds



- PE equipment can be used.

Breaktimes

- Sanitise: Before leaving classrooms to go to break and at the end of break before eating.
- Usual duties, breaks and play areas. Eating outside as usual in classes. Under Orange students can mix across year levels during break times.
- Sports equipment can be used
- Water fountains turned on . Students encouraged to bring named water bottles.
- Students should eat food outside where possible.

Curriculum related learning



Classes

- Inside - distancing is not necessary, but, 1m when/if possible.
- Buddy classes and other cross class activities can occur
- Visitors to classrooms will sanitise, then sign in.
- All windows open, as appropriate, for ventilation.
- Learn outside is encouraged, weather permitting.
- Regular outside breaks to remove masks are important.

Learning Support

- Will continue based on the needs of the students.

Singing in class

- Singing can occur inside within classes. **Students in Year 5 up should wear masks or maintain a full 1m gap.** A gap should be maintained in front of each student where singing

Non-curriculum related events

- Events can occur
- If bringing others onsite, including parents and caregivers, any general rules for events applicable at the time, will apply.
- Vaccine passes are NOT required.
- Adult visitors need to wear a mask and where practical maintain physical distancing. This may mean designated parent areas at events such as Cross country
- Further advice will be available for sporting events on the [Sports NZ website](#)

General:

Support services and agencies

- RTLB / Support services, agencies and relievers can still access the school site.
- Learning support services continue
- Itinerant music lessons can continue, with appropriate health measures

Whānau:

Student pick up and Drop off:



- Where your child is comfortable for you to do so, you **can** continue to pick up and drop off your child from either the Papanui Club gate or the Front School Carpark.
- Parents are welcome to come onto the school site to drop off or collect their child. If they remain onsite only for this purpose they do not need to sign in at the office.
- If an adult enters the school site they must ensure they are wearing a mask
- Where possible maintain physical distancing between yourself and other parents, staff and students.
- Parents who are not going directly to their child's classroom for drop-off or collection must sign in at the office and wear a visitors sticker.

Other school occasions



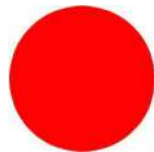
Large gatherings

- School Assemblies can occur (inside or outside). When inside Heatpumps must be left on and doors open to maintain ventilation.
- Where singing is to occur rows must be arranged so there is a gap in front of each student. (Well spaced).
- Wind instruments can be played inside where it is possible to maintain a 1m gap in front of the instrument

Choir, Kapahaka, Orchestra

- Can occur under the conditions for singing.
- If indoors Year 5-10 students should wear masks unless a full 1m spacing can be achieved in front of each student.
- For Orchestra spacing must be maintained in front of any wind instruments (Brass, Woodwind)

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Health Measures

In addition to the health measures across all levels of the framework mentioned above, additional information is as follows:

Masks

Inside

- All staff must wear masks when inside school buildings unless on their own. Exception not mandatory for when teaching classes or groups containing only Year 1-3 students.
- Students in Year 4 and above are required to wear masks when inside.
- Optional mask use by Year 3 and younger.
- Masks will be made available for students who forget to bring one.
- Teachers will follow usual behaviour management policies for non-compliance of mask wearing.



Outside

- Students and Staff do not have to wear masks.
- Parents and Visitors should wear masks
- Staff should wear masks when interacting with parents, this includes duty at the end of the school day

Sickness at school

- As students arrive in the morning, teachers will monitor the health of children in their classes.
- If a child appears unwell with Covid-19, cold or flu [symptoms](#), they will need to go home:
Teachers will -
 - Ask the child to collect their bag and wait on seats outside classroom.
 - Call the office so they can prepare by calling caregivers.
 - Child to walk to the office.
- If Covid-19, Cold or Flu symptoms develop during the day, the above will also apply.

Sickbay



- If a child's health is in danger, normal protocols take precedence over Covid and the child will be taken to the sick bay and/or emergency services called. Child's safety is first.

Administration Block

- Windows open for ventilation.
- Hand sanitiser at shared resources (photocopier, alarm) and used before using.
- Physical distancing where possible.

Additional Hygiene Measures



- Sanitiser, cleaning products and tissues are available in all spaces.
- Soap and water are available in all bathrooms, along with paper towels for hand drying.
- Cleaners will complete daily cleans including wiping door handles and other high contact areas.

Attendance and Distance Learning

Emmanuel Christian School is open for on site learning for all students.

Attendance on site

- Before school care and sKids will operate. MoE health guidelines will apply. Bishopdale sKids have provided this protocol to the school

Children at higher risk of severe illness from COVID-19

- Children with complex medical needs, can seek advice from their health professional about whether it is appropriate to come to school.
- Teachers and SENCo to work alongside whānau to develop a plan to support students learning for those advised to remain at home for medical reasons.

Distance Learning

- **Where practical** provide online learning for those required to self-isolate or waiting for a test result.



Physical/ Cultural activities and Playgrounds



- PE equipment can be used. Sanitise hands before and after.
- Kapahaka and singing must be outdoors and with 2m separation

Breaktimes

- Sanitise: Before leaving classrooms to go to break and at the end of break before eating.
- Y4-10 leave masks in named plastic sealed bag, in class.
- Usual duties, breaks and play areas. Eating outside as usual in classes.
- Sports equipment can be used
- Water fountains turned on . Students encouraged to bring named water bottles.
- Students should eat food outside where possible.

Curriculum related learning



Classes

- Inside - distancing is not necessary, but, 1m when/if possible.
- Classes will not mix unnecessarily. (So no buddy classes for example)
- Visitors to classrooms will sanitise, then sign in.
- No singing indoors. 2m separation outside
- All windows open, as appropriate, for ventilation.
- Learn outside is encouraged, weather permitting.
- Regular outside breaks to remove masks are important.

Learning Support

- Will continue based on the needs of the students.

Non-curriculum related events



- Events will be limited.
- If bringing others onsite, including parents and caregivers, any general rules for events applicable at the time, will apply.
- Further advice will be available for sporting events on the [Sports NZ website](#)

Visitors



General:

- We will minimise non-essential attendance as much as possible.
- All visitors must: wear a mask or show proof of medical exemption, sign in at the school office. Visitors should be wearing a visitors sticker while onsite.

Support services and agencies

- RTLB / Support services, agencies and relievers can still access the school site.
- Learning support services continue
- Itinerant music lessons can continue, with appropriate health measures

Whānau:

Student pick up and Drop off:

- Where your child is comfortable for you to do so, please pick up and drop off your child from either the Papanui Club gate or the Front School Carpark.
- We totally understand that there are times when bringing your child into the classroom or collecting them from the room is important. This could be to support their start to school, or because you need to talk to the teacher. If this is the case please:
 - Ensure you have scanned in on the QR code as you enter the school.
 - Ensure you are wearing a mask
 - Where possible maintain physical distancing between yourself and other parents, staff and students



Other school occasions

Large gatherings

- No school assemblies.
- Smaller gatherings outside, with distancing. (2 classes at a time maximum)



Meetings

- Observe distancing measures and wear masks.
- Zoom where appropriate