



EMMANUEL CHRISTIAN SCHOOL

Deputy Principal: Head of Primary (Years 1–6)

“Kia rite tā koutou haere ki tā ngā tamariki o te mārama”

Walk as children of light – Ephesians 5:8

Position Title:	Deputy Principal: Head of Primary (Years 1–6)
Tenure:	Permanent Full Time (4 Management Units)
Commencement Date:	28 January 2027
Directly Accountable To:	Principal and Board of Trustees
Key Leadership Scope:	Primary School (Y1–6) Educational & Pedagogical Leadership; Y1-6 SENCO (TBC depending on skills and experience of applicant)

Welcome & Introduction

Thank you for your interest in the leadership position of Deputy Principal: Head of Primary at Emmanuel Christian School.

Emmanuel Christian School is a wonderful place to invest your professional leadership and ministry. This key role provides an exceptional opportunity to deliver educational leadership that ensures our school's mission, vision, and required teaching and learning outcomes are achieved across our school, with a particular emphasis on the Primary School (Year 1–6). As a crucial member of the Senior Leadership Team, the Head of Primary works directly with the Principal, Head of Middle School and Board to guide strategic goals, foster strong godly leadership among staff and students, and safeguard our Christian Character in all aspects of school life.

While this position is fully released from regular classroom teaching responsibilities, the Head of Primary remains actively engaged across Years 1–6 classrooms. For a suitable applicant, this role will likely include leadership oversight as the Year 1–6 Special Education Needs Coordinator (SENCO).

School Roll & Growth Development

Emmanuel Christian School is currently in an exciting season of growth and strategic development. The school presently caters for just over 300 students, providing a warm, Bible-based learning environment for local families.

To meet the rising demand for Christian education in Christchurch, structured plans and approvals are in place for staged roll growth. The school is projected to grow from its current roll of just over 300 students to 425 students by 2030, and onwards to a full roll of 550 students by 2034. This planned

growth provides exciting opportunities for leadership development, continuous property and learning space enhancement, and expanded educational programmes, while maintaining our close-knit, supportive community environment.

We are searching for someone who:

- Demonstrates strong godly leadership amongst staff, students, and families, with an unqualified commitment to the school's evangelical Christian Special Character.
- Has a deep, active personal faith in Jesus Christ, a commitment to prayer and regular Bible reading, and active involvement in regular Christian fellowship and church ministry.
- Brings professional and instructional leadership experience, promoting pedagogies that are biblically based, culturally responsive, and grounded in effective teaching traditions.
- Is skilled in curriculum and assessment oversight across Years 1–6, integrating a Biblical Worldview seamlessly with the New Zealand Curriculum.
- Has the willingness and aptitude to fulfill the Year 1–6 SENCO responsibilities for a suitable applicant, collaborating with learning support staff to ensure all students flourish or other tasks to support students with remedial support, extension and enrichment.
- Fosters supportive, Christ-centred relationships with pupils, staff, parents, caregivers, and wider educational and Christian network partners.
- Provides strong pastoral care and behaviour management, maintaining an orderly, safe, and nurturing environment for all primary students.
- Upholds high standards of personal character and professional conduct, serving as a role model whose life and testimony reflect Christ.
- Senses a clear calling from the Lord to serve as a leading servant in fulfilling the mission and strategic direction of Emmanuel Christian School.

Emmanuel Christian School is:

- A thriving, Bible-based learning community located in Christchurch (322a Sawyers Arms Road, Bishopdale) dedicated to delivering high-quality education from a Christian Worldview.
- Grounded in core biblical values—The ECS Way: Excellence, Christ-like Character, Wisdom, and Service.
- A welcoming and culturally diverse community where families from many backgrounds are embraced, valued, and encouraged to contribute.
- A supportive local school environment offering a clear educational pathway for students to Senior College (Years 11–13) at Middleton Grange School.
- A collaborative professional environment where senior leaders, support staff, and teachers work closely together to encourage life-long learning and spiritual growth.

Special Character & Employment Conditions

This position is a tagged position requiring a willingness and ability to take part in religious instruction and uphold the Special Character of the school as a condition of appointment, as provided in the school's Integration Agreement and section 47 of Schedule 6 of the Education and Training Act 2020.

All teaching and leadership staff are expected to support the Special Character through their personal and professional lives. Successful applicants must sign and agree to the Proprietor's (Emmanuel Proprietors Trust) Statement of Faith and Statement of Personal Commitment, complete a police check through the Teaching Council, and meet identity verification requirements prior to commencement.

To Apply: all areas must be completed for your application to be considered.

1. Complete the Compulsory Personal Information Form, including the signed Statement of Faith and Statement of Personal Commitment.
2. Submit a full Curriculum Vitae (C.V.) highlighting your educational background, teaching experience, and leadership achievements.
3. Include a written statement Based upon documents provided indicating how you consider you meet the requirements of the role? Please ensure this includes some information regarding your personal faith journey.
4. Include a 1-3 minute video introducing yourself to the panel and why you would like to be considered for this role

Send your completed application package via email to the school
vacancy@emmanuelchristian.school.nz

Timeline:

Applications close: Thursday 15 October, 3pm

Shortlisting and Interviews: Friday 16 – Friday 23 October

Contact & Further Inquiries

If you would like to know more about this position or discuss the role further, please feel free to get in touch.

Alistair McKinnon

Principal, Emmanuel Christian School

Address: 322a Sawyers Arms Road, Bishopdale, Christchurch 8053

Phone: (03) 359 3595

Email: principal@emmanuelchristian.school.nz

Website: www.emmanuelchristian.school.nz